

Production/Project Title   WEEKLY REPORT	
Day, Month 00, 2000 – Day, Month 00, 2000	
<b>NOTES:</b>	
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<b>CONCERNS:</b>	
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<b>RED FLAGS:</b>	
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BUDGET				IMPORTANT DATES	
Department	Budgeted	Actual	Over/Under	Upcoming Milestone Due Dates	
Scenery				First Day of Load In (00.0.2000)	00 Days Away
Props				First Day of Tech (00.00.2000)	00 Days Away
Paint				Opening Night (00.00.2000)	00 Days Away
Sound					
Lighting					
Costumes					
Wigs & Makeup					

DEPARTMENT UPDATES
Scenic Design:
Scenic Technology:
Paint:
Costumes:
Wigs & Makeup:
Lighting:
Sound:
Properties: