

# Lani Skelley Yeatts

She.Her.Hers

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Project management professional supporting immersive & themed entertainment projects from concept through installation. Known for building structure around complex creative workflows, maintaining clear documentation, & keeping multidisciplinary teams aligned across design, engineering, fabrication, & site implementation. Background spans themed entertainment, experiential environments, & live events, with hands-on experience owning schedules, deliverables, & on-site execution. Motivated by creating environments that spark connection & a strong sense of wonder.

## EXPERIENCE

### Candela Controls Inc.

Winter Garden, FL

#### Project Manager

June 2025 - Present

- Manage technical lighting systems projects from planning & design through installation, maintaining schedules & deliverables.
- Coordinate site surveys, documentation, procurement, invoicing, & pay apps; serve as liaison between clients, engineers, integrators, & field teams.
- Track scope, RFIs, submittals, & change orders while maintaining organized project files utilizing Excel trackers, D-Tools systems, Bluebeam documentation, & TEAMS workspaces to ensure visibility & cross-team coordination.

### Majestic Scenic LLC

Winston Salem, NC

#### Assistant Project Manager

June 2024 - June 2025

- Supported multiple themed & experiential projects from blue sky to delivery, maintaining task tracking & purchasing (projects under NDA)
- Managed purchasing, inventory, & vendor coordination to support active fabrication shop.
- Assisted with bid documentation, budgets, & cost tracking to support creative & production planning.
- Led weekly team meetings, capturing action items, & distributed detailed recaps to maintain momentum & accountability.

### University of North Carolina School of the Arts (UNCSA)

Winston Salem, NC

#### Assist. Production Manager/ Production Manager/ Dir. of Production Manager/Producer

August 2022 – May 2025

- Managed complex creative projects from concept through close-out, supporting concurrent workflows across creative, technical, & operational teams.
- Owned core project infrastructure, with Prepared, TEAMS, & Google Workspace for schedules, meeting documentation, & action-item tracking, coordinating across scenic, lighting, sound, costumes, & facilities teams to maintain visibility & aligned deliverables.
- Supported planning & execution of large-scale installs & changeovers, coordinating labor, space usage, equipment movement, & safety practices across multiple productions.

### University of North Carolina School of the Arts (UNCSA)

Winston Salem, NC

#### Library & Learning Commons – Manager

August 2022 – May 2025

- Oversaw employee schedules, equipment procurement, & workshop execution; operate 3D printers, laser cutters, embroidery/sewing machines, & large-format printers.
- **Makerspace Mural - Project Manager:** successfully facilitated project, from artist hire through delivery of final piece, including but not limited to organizing contract, arranging materials, ensuring workspace availability, & coordinating marketing.

### Spoletto Festival

Charleston, SC

#### Venue Manager

May 2024 – June 2024

- Oversaw Festival Hall site operations, including load-in/load-out, daily schedules, multi-team coordination, & safety planning in a high-traffic festival environment.

### Good Foot Productions

Raleigh, NC

#### Main Stage Assist. Liaison - J. Cole's Dreamville Music Festival

April 2024 & April 2025

- Coordinated with artist management, festival staff, & production teams to support transportation logistics, site arrival, scheduling, & on-site flow for main stage performances.

## EDUCATION

### University of North Carolina School of the Arts (UNCSA)

Winston Salem, NC

#### Masters of Fine Arts in Production & Project Management

### University of the Arts

Philadelphia, PA

#### Bachelors of Fine Arts in Acting

## SPECIAL SKILLS

Project Coordination, Task Tracking, Schedule & Documentation Management, Excel, TEAMS, D-Tools, Bluebeam, Asana, Procore, Approval Tracking, Cross-Department Coordination, Stakeholder Management, Interpret Theatrical & Architectural Plans, Google Workspace, Microsoft Office, Prepared, PowerPoint, Word, Canva, Planable, Passport, OSHA-30, Social Media Marketing

\*References available upon request\*