

Lani Skelley Yeatts

She.Her.Hers

lanirskelley@gmail.com | 330.546.6117 | laniskelleyyeatts.com

PRODUCTION MANAGEMENT EXPERIENCE

UNCSA Winston Salem, NC
Dir. of Production - *Fall Dance, The Wild Party, Natasha, Pierre...* August 2024 – Present

- Provide strategic mentorship to Production Managers & Assist. Production Managers, guiding them through the entire production lifecycle
- Serve as a key liaison between production teams & faculty, facilitating the resolution of complex production challenges
- Ensure the successful execution of projects, consistently meeting budgetary & scope requirements

UNCSA Winston Salem, NC
Production Manager - *As You Like It: The Musical, The Rover, & Lo frate 'nnamorato* March 2023 – May 2024

- Oversee production development with design & technical teams to streamline processes, improve efficiency, & meet production goals
- Negotiate interdepartmentally to reach decisions within production scope, timeline, & budget
- Proactively identify & address any challenges or obstacles that arise, finding innovative solutions to keep production on track

UNCSA Winston Salem, NC
Assist. Production Manager - *Roe & Orlando Paladino* August 2022 – March 2023

- Created & maintained company contact sheet & production calendar, load in & load out schedule, & production meeting minutes
- Aided PBS production schedule including jib load-in, recording schedule, & setup (*Orlando Paladino*)

High Point University High Point, NC
Production Manager - Department of Theater & Dance June 2021 – August 2022

- Created & executed season budgets and calendars, managed front of house, served as house manager, & guided 6-10 student workers
- Retrieved rights for productions thru licenses such as Concord Theatricals, Dramatists Play Services, Music Theatre Int., etc

WORK EXPERIENCE

Majestic Scenic LLC Winston Salem, NC
Assistant Project Manager June 2024 - Present

- Support live and themed entertainment projects across various mediums, streamline paperwork, and play a key role in revamping company marketing including brochures, website, and social media presence

Spoletto Festival Charleston, SC
Venue Manager May 2024 – June 2024

- Venue Manager for the 2024 Spoletto Festival USA at Festival Hall, overseeing load-in/out, daily schedules, & coordination of multiple productions with diverse needs. Led the international company of *Dark Noon* (fix+foxy) through their North American premiere, guiding them through U.S. standard practices & coordinating with local police on safety measures for the company, crew, staff, & audience

UNCSA Winston Salem, NC
Library and Learning Commons – Manager August 2022 – Present

- Manage employee schedules, coordinate equipment procurement with library business manager, and oversee execution of first week of school Makerspace Workshop with campus teams and departments
- Run Epson plotter, Makerbot 3D printer, Raise 3D printer, Brothers Embroidery Machine, Glowforge laser cutter, & Cameo printer
- **Makerspace Mural - Project Manager:** successfully facilitated project, from artist hire through delivery of final piece, including but not limited to organizing contract, arranging materials, ensuring workspace availability, & coordinating marketing

EDUCATION

University of North Carolina School of the Arts (UNCSA) Winston Salem, NC
Masters of Fine Arts in Production & Project Management Expected Graduation May 2025

University of the Arts Philadelphia, PA
Bachelors of Fine Arts in Acting December 2018

SPECIAL SKILLS

Google Suite, Prepared, TEAMS, Microsoft, Asana, Plotter, 3D Printer, Embroidery, Glowforge, Cameo & Cricut Printer, Social Media Marketing, Hootsuite, Planable, Canva, Multi Tasker, Detail Oriented, Time Management, Collaborative, Interpersonal & Digital Communication, Passport

References available upon request